



# Agents and Representatives Application Form

<b>Company name</b>	
<b>Directors/Partners</b>	
<b>Main contact and Title</b>	
<b>Address in UK</b>	
<b>Address outside UK</b>	

<b>Telephone and mobile number</b>	
<b>Fax number</b>	
<b>Website address</b>	
<b>Email</b>	
<b>Facebook/Twitter/LinkedIn</b>	

Please provide a summary of the Universities that you already work with, including two that we can contact for reference purposes.

<b>Other institutions you already work with:</b>	
<b>Reference 1 name, address, email and phone number</b>	
<b>Reference 2 name, address, email and phone number</b>	

<b>Which countries and regions do you recruit students from?</b>	
<b>How long have you been in operation?</b>	

<p><b>What kind of services does your company offer to students? Eg: Course advice, Introduction to institution, Assistance with visa application, Travel arrangements, Other – please give details</b></p>	
<p><b>How do you advertise your services and the institutions you represent?</b></p>	
<p><b>Please give details of any fairs and exhibitions you attend:</b></p>	
<p><b>How do you assess the English and Academic suitability of the student before submitting their application?</b></p>	
<p><b>Do you monitor the student's progress after arrival and receive feedback about their experience?</b></p>	
<p><b>How do you assess the financial viability of the student before applying – e.g can they afford tuition fees and meet maintenance requirements?</b></p>	

<p><b>How do you stay informed of current UK Visa and Immigration regulations?</b></p>	
<p><b>How many Student visas have been applied for and what is your success rate in the last 12 months?</b></p>	
<p><b>How many other visas have been applied for and what is your success rate in the last 12 months?</b></p>	

Information – The commission rate is based on the total tuition fee payable for each student **referred to and enrolled** at University of Winchester for their **first full year** at the university. Commission only becomes available once full fees are received, the student has enrolled and receipt of your invoice to the university.

<b>Declaration</b>	I hereby confirm that the information given on this form is true, complete and accurate. I understand falsification may be considered sufficient cause to terminate any agent agreement/contract.
<b>Name and Position in company</b>	
<b>Signature and Date:</b>	

Thank you – Please send this form to [international@winchester.ac.uk](mailto:international@winchester.ac.uk) with your company profile and any registrations/licences